

REQUEST FOR QUOTATION

PHILIPPINE
PORTS
AUTHORITY



The Philippine Ports authority, Port Management Office of PMO-Panay/Guimaras (PPA, PMO-PNG) through its Bids and Awards Committee for the Procurement of Goods and Consultancy Services and for Engineering Projects will undertake an Alternative Method of Procurement through

NP - Small Value in accordance with Section 34
of the New Government Procurement Act R.A. 12009.

Name of Project: Procurement of Services for the "Proposed Port Zone Delineation (PZD) Survey of the
Port of Iloilo Baseport (ICPC, Fort San Pedro, Iloilo River Wharf & IFT)"
See Terms of Reference

Approved Budget : PHP 436,604.69
for the Contract

Deadline of Submission : July 16, 2025 / 8:00 Am

Requirements:

1. Please quote your best quotation in line with the attached specifications. (Annex A) Unless otherwise the Supplier has a registry file at PPA, PMO-PNG all quotations must be accompanied with the following documents:

- | | |
|--------------------------------------|--|
| a. Mayor's/Business Permit | c. BIR Certificate of Registration (Form 2303) |
| b. PhilGeps Registration Certificate | d. DTI or SEC Registration |

2. All quotations shall be inclusive of all cost/s and applicable taxes and shall be valid for a period of thirty (30) calendar days from the deadline of submission of quotations.

3. Quotations received in excess of the Approved Budget for the Contract (ABC) shall be automatically rejected.

4. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the signatory or his/her duly authorized representative.

5. Quotations shall be submitted to the BAC-Secretariat, PPA, PMO-Panay/Guimaras, Administration Bldg., Bldg., Brgy. Loboc, La Paz, Iloilo City 5000 or email at supplyunit.ppa.pmopng@gmail.com

For further information, please refer to:

The BAC Secretariat, PPA, PMO-Panay/Guimaras
Telephone Nos.: (033) 3377791 to 93 loc. 102

Very truly yours,


ENGR. JERRY P. ABELLO

Chairperson, Bids and Awards Committee

Date of Posting: July 13-15, 2025

Reference

Quotation No.: 25-099

RIV No.: 25-07-303

PR No.: PNG -10299-25

PRICE QUOTATION FORM

Company/Trader's Name : _____
Address : _____

ITEM NO.	ITEM & DESCRIPTION	(Pls. Specify Brand)	QTY.	UNIT	UNIT PRICE	TOTAL
	Project Title: Procurement of Services for the "Proposed Port Zone Delineation (PZD) Survey of the Port of Iloilo Baseport (ICPC, Fort San Pedro, Iloilo River Wharf & IFT)"					
	See Terms of Reference					
1	General Expenses					
	1.01 Mobilization / Demobilization		1	lot		
	1.02 Data Gathering and Research Activities		1	lot		
2	Field Survey (To include Marking of Boundaries)		1	lot		
	Actual Port Zone Delineation boundary survey to include topographic, hydrographic and facility survey of adjacent area, indicating the planimetric position of land and superstructure build-up					
	Coverage Area (Structural/Facility Area: 811 hectares)					
3	Cartographic / Office Works and Documentaitons (To include data gathering and preparation of Reports on affected land)		1	lot		
DELIVERY: Shall be completed within <u>90</u> days from receipt of Purchase Order.				GRAND TOTAL :		

The above quoted prices are inclusive of all costs and applicable taxes.

☐

VAT

☐

NON VAT

Signature Over Printed Name

Mobile/Telephone No.

Date



ACKNOWLEDGMENT RECEIPT

This is to acknowledge receipt of the Request for Quotation, as described inside the box at the right, today . _____
(date)

by: _____
Printed Name & Signature

Quotation No.: 25-099

RIV No.: 25-07-303

P.R. No.: PNG -10299-25

Date: _____

Tel. No. _____

To be returned not later than: _____



**TERMS OF REFERENCE
FOR**

"PROPOSED PORT ZONE DELINEATION SURVEY OF THE PORT OF ILOILO BASEPORT (ICPC, Fort San Pedro, Iloilo River Wharf & IFT)"

I. RATIONALE

This Term of Reference (TOR) shall be guide to parties interested in the public procurement for **"Proposed Port Zone Delineation Survey of the Port of Iloilo Baseport (ICPC, Fort San Pedro, Iloilo River Wharf & IFT)"**

II. SCOPE OF WORKS

The general scopes of services and deliverables are as follows:

1. Receiving instructions/Acceptance/Establishment of Job
2. Research current survey information
3. Field survey including marking of boundaries, location of structures (footprints only, floor level), paths, driveways, visible services, site levels, significant vegetation, street features for site frontage, fences type and height
4. Preparation of Report and Plan of Survey showing lot boundaries, dimensions, marks placed (where appropriate), easements and relationship to appurtenant occupation/fencing.
5. Supply of documentation (hard and soft copies)
6. Application for Approval at the Land Management Services (LMS)

Specific Items of Works include:

- General Expenses 1 lot
(To include data gathering and research activities)
- Field Survey (811 hectares) 1 lot
(To include marking of boundaries)
 - Original and structural/facilities surveys of about 811 hectares of land build-up with improvement of port areas covering Iloilo Commercial Port Complex, Fort San Pedro, North and South Banks of Iloilo River Wharf, including establishment of control stations for future survey and construction reference.)
- Cartographic/Office Works and Documentations 1 lot
(To include data gathering and preparation of Reports on affected land)

The equipment needed for the services:

- 1-unit GPS-Dual Frequency
- 1-unit Total Station or equivalent
- 1-unit Service Vehicle

The duration of contract:

The contract will start within ten (10) days upon receipt of Notice to Proceed or Purchase/Job Order and service duration of **90 calendar days**.

GENERAL EXPENSES (Mobilization/Demobilization)

Mobilization/Demobilization includes the delivery of manpower and equipment to and from **Baseport (Fort San Pedro, Iloilo River Wharf, Iloilo Fastcraft Terminal, and Iloilo Commercial Port Complex in Iloilo City)**, rental of service vehicle and survey instruments, board and lodging of surveyors during the conduct of the above-mentioned survey works, and all incidental expenses that may be incurred relative to the conduct of the said hydrographic and topographic survey.

TRAVERSE/CONTROL SURVEY

A traverse or control survey along horizontal and vertical paths should have at least two (2) reference points and should be made starting from existing Bureau of Lands Location Monuments (BLLM), Barangay Boundary Monuments (BBM) in the port's vicinity, whichever is available and shall conform to the standards set forth in the Manual of Land Surveys in the Philippines.

Traverse and/or loop stations must start and end on recovered previously established horizontal ground controls of higher order and follow approximately the course of the boundaries of the affected properties.

Traverse stations or baselines must be properly established in at least two control points and described to be used as future reference for "As-Staked" and "As-Built" surveys.

TOPOGRAPHIC SURVEY

A topographic survey shall be made in order to determine the planimetric position of existing port's structures, access road, coastline formation, including privately owned commercial and residential buildings which in no case shall go beyond 500 meters from the port's centerline measured bothways along the shoreline and up to the existing barangay road parallel to the shoreline or to a maximum contour elevation of five (5) meters above Mean Lower Low Water (MLLW) datum.

A contour interval of one (1) meter shall be observed and a maximum of 50-meter interval of spot elevation should also be observed on flat land like ponds and pavements.

HYDROGRAPHIC SURVEY

A hydrographic survey should be made to determine the location of the limits of foreshore land or the area being bare during lowest tide and the line reached by seawater during the highest equinoxial tide. The area subjected to hydrographic survey shall in no case go beyond 300 meters from port's centerline measured bothways along the shoreline and up to a 100 meters seaward from the shoreline.

A contour interval of 1-meter is likewise required to establish seabed configuration.

BOUNDARY/LOCATION SURVEY

Based from the results of the traverse/control survey, topographic/facility survey and hydrographic survey, a boundary or Port Zone Delineation should be made and reflected on the plan as directed by PPA Engineer in coordination with the Local Government Unit of the City of Iloilo.

RESEARCH/SURVEY DATA GATHERING

The winning bidder/surveyor shall conduct research and gather technical data within the specified survey limits and plot/overlay or incorporate the same in the final Survey Plan as directed by PPA Engineer.

CAD PLOTTING AND PRINTING

All survey data gathered in the field as specified in the preceding paragraphs shall be reflected on the plan in CAD format, highlighting thereon the resulting Port Zone Delineation Boundaries to include overlay of coastal lots within the specified survey limits based on technical descriptions of lots gathered from Bureau of Lands as provided in the succeeding paragraph.

III. OBLIGATIONS AND RESPONSIBILITIES

OF THE SERVICE CONTRACTOR/SERVICE PROVIDER

- Undertake the services required on time.
- Comply with the provisions and other documentary requirements provided under R.A. 12009.
- Undertake survey works in accordance with Geodetic Engineering Law and in conformance with the Manual of Land Surveys in the Philippines.
- Obey port rules and regulations and local ordinances.
- Submit 4 sets of the duly signed and sealed PZD survey plans
- Submit soft copy of plans in CAD Format and Report showing lot boundaries, dimensions, marks placed, easements and relationship to appurtenant occupant/fencing (if applicable).
- Based from recorded undisturbed BLLM or BBM, the winning surveyor shall establish at least two horizontal/vertical control stations/points within the port area that are intervisible with a minimum distance of 50 meters and mark with brass nail or rod with inscription "PPA - 1" and "PPA - 2" with corresponding geographic and grid coordinates to be reflected on the plan including its elevation reckoned from mean lower low water (M.L.L.W.) datum.
- Submit to Land Management Services (LMS) of the Bureau of Lands the necessary documentary requirements for the processing of the application for the approval of plans.

OF THE AUTHORITY

- Evaluate and Award the Contract to the winning bidder in accordance with the provision of RA 9184.
- Identify, supervise and monitor the activities during the conduct of survey works and related services.
- Pay to the service contractor the amount due to them as specified in the contract, upon submission of the original survey plan and report, duly sealed and signed, and presentation of Statement of Account supported with Acceptance Certificate, subject to existing government accounting rules and regulations.

(Proof of application submitted to the Land Management Services or similar responsible government agency for any completed area, and acceptance of complete documents by the same agency, will serve as the basis for determining payment to the Service Contractor.)

IV. APPROVED BUDGET FOR THE CONTRACT: P 436,604.69

Prepared & submitted by:


MAYLENE G. ARANTE
Acting ESD Manager

Reviewed by:


JOEL A. LAMELE
Head, BAC TWG

Recommending approval:


JERRY P. ABELLO
BAC Chairman

Approved:


ALLAN M. ROJO
Port Manager